



Altrusa International of Branch County, Inc.
Community Service Funds Request Form

Our Mission: To improve our community by providing service, developing leadership, fostering understanding and encouraging fellowship through a network of dedicated volunteers.

Our community service funds are to be used for service which promotes social welfare and is charitable and/or educational in nature. Altrusa International’s main focus is literacy.

Organization name: _____

Annual operating budget: _____

Contact name: _____ Phone: _____ Email: _____

Address: _____

Are you a 501(c) _____ IRS EIN No. _____

Project name: _____

Project description (Continue on back if necessary): _____

Project purpose and area served: _____

Amount requested: _____ Total project cost: _____

If this is not the total cost of your project, how will you fund the remainder of the cost: _____

Project goals(Continue on back if necessary): _____

(CONTINUED ON BACK)

Timeline for project completion: _____

As part of the project, the grantee will help share updates—through a media release and/or social media posts—highlighting the work being done and recognizing the support from Altrusa International of Branch County. Once the project is completed in the timeline specified, it is requested that a brief report on the project, including pictures if applicable, be submitted to the Community Service Committee Chair.

Signature: _____ Title: _____ Date: _____

I certify, to the best of my knowledge, that the information contained in this proposal is accurate. If funds cannot be used in the way that they have been requested, they will be returned to Altrusa International Inc. of Branch County.

Deadline to submit for consideration(must be received by): 06/22/2026

Please return form by email to Community Service Committee Chair – erica.pelfrey@sekisuiivolttek.com
or Mail to: Altrusa International of Branch County, P.O. Box 631, Coldwater, MI 49036